

Dated: 17/01/2024

The Police Commissioner,  
18, Lalbazar Street, Kolkata: 700001

Office of the Jt Commissioner of Police (Rgr)  
( Record Section ), Kolkata

Received on... 24/1/24  
Contents not Verified

Respected Sir/Madam,

Signature

Sub: Submission of Annual Report as per the requirement of Section 21 & 22 of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013

This is with reference to the above-mentioned subject that we hereby submit the copy of the Annual Report for the Calendar year 2023 duly initialled by the chairperson of the Internal Complaint Committee ("the Committee") pursuant to the provisions of section 21 (1) the Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013 read with the prescribed Rule 14 of the Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Rules, 2013.

The committee was constituted under the provisions of section 4 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Please convey your acceptance. (Copy of the same annexed herewith)

Thanking You,

Your's Faithfully

For **INTERNAL COMPLAINT COMMITTEE OF M/S MEGA FLEX PLASTICS LIMITED**

  
Circular stamp: MEGA FLEX PLASTICS LTD. KOLKATA

**SWETA SINGHI**

Deputy Company Secretary (Email ID: [compliance@megaflex.in](mailto:compliance@megaflex.in))

Mobile No.: 97482 42444





To,

**The Police Commissioner,  
18, Lalbazar Street, Kolkata: 700001**

Respected Sir/Madam,

Sub: **Submission of annual report as per the requirement of Section 21 (1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013**

This is with reference to the above-mentioned subject, we hereby submit the Annual Report of the Internal Compliant Committee on the prevention of Sexual Harassment for the Calendar Year 2023 intimating the following details:

<b>Sr. No.</b>	<b>Particulars</b>	<b>Information</b>
1	Number of complaints of Sexual Harassment received in the year	NIL
2	Number of complaints disposed off during the year	NA
3	Number of cases pending for more than 90 days	NA
4	Number of workshops or awareness programme against sexual harassment carried out	NIL
5	Nature of action taken by employer or District Officers	NA

For **INTERNAL COMPLIANT COMMITTEE****SWETA SINGHI**

Chairwoman

Email ID: [compliance@megaflex.in](mailto:compliance@megaflex.in)

Mobile No.: 97482 42444

Dated: 18/01/2024



To,  
**The Board of Directors,**  
**Mega Flex Plastics Limited,**  
4, Ho Chi Minh Sarani,  
Suite-2A, Kolkata-700071

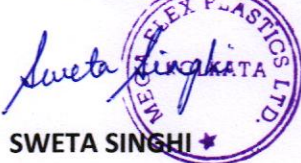
Respected Sir/Madam,

Sub: **Submission of annual report as per the requirement of Section 21 (1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013**

This is with reference to the above-mentioned subject, we hereby submit the Annual Report of the Internal Compliant Committee on the prevention of Sexual Harassment for the Calendar Year 2023 intimating the following details:

<b>Sr. No.</b>	<b>Particulars</b>	<b>Information</b>
1	Number of complaints of Sexual Harassment received in the year	NIL
2	Number of complaints disposed off during the year	NA
3	Number of cases pending for more than 90 days	NA
4	Number of workshops or awareness programme against sexual harassment carried out	NIL
5	Nature of action taken by employer or District Officers	NA

For **INTERNAL COMPLIANT COMMITTEE**



**SWETA SINGHI** ★

Chairwoman

Email ID: [compliance@megaflex.in](mailto:compliance@megaflex.in)

Mobile No.: 97482 42444

Dated: 18/01/2024





Email ID: info@megaflex.in  
Mobile No.: 97482 42444

Office of the Jt Commissioner of Police (Rm.)  
(Record Section), Kolkata

Received on... 24/1/24  
Contents not Verified

Signature

To,  
The Police Commissioner,  
18, Lalbazar Street, Kolkata: 700001

Respected Sir/Madam,

Sub: Submission of Annual Report as per the requirement of Section 21 & 22 of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013

This is with reference to the above-mentioned subject, we hereby submit the following details in the Report of the Internal Compliant Committee on the prevention of Sexual Harassment for the Calendar Year 2023 along with the Annual Report of the Internal Complaint Committee:

Sr. No.	Particulars	Information
1	Number of cases filed during the year	NIL
2	Number of cases disposed off during the year	NA

For **MEGA FLEX PLASTICS LIMITED**

For MEGA FLEX PLASTICS LTD.

  
Director.

**RAKESH SETHIA**  
Executive Director  
(DIN:00409033)

Place: Kolkata

Dated: 18/01/2024



To,  
The Board of Directors,  
Mega Flex Plastics Limited,  
4, Ho Chi Minh Sarani,  
Suite-2A, Kolkata-700071

Respected Sir/Madam,

Sub: **Submission of annual report as per the requirement of Section 21 (1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013**

This is with reference to the above-mentioned subject, we hereby submit the Annual Report of the Internal Compliant Committee on the prevention of Sexual Harassment for the Calendar Year 2023 intimating the following details:

<b><u>Sr. No.</u></b>	<b><u>Particulars</u></b>	<b><u>Information</u></b>
1	Number of complaints of Sexual Harassment received in the year	NIL
2	Number of complaints disposed off during the year	NA
3	Number of cases pending for more than 90 days	NA
4	Number of workshops or awareness programme against sexual harassment carried out	NIL
5	Nature of action taken by employer or District Officers	NA

For **INTERNAL COMPLIANT COMMITTEE**

  
**SWETA SINGHI**

Chairwoman

Email ID: [compliance@megaflex.in](mailto:compliance@megaflex.in)

Mobile No.: 97482 42444



Dated: 18/01/2024